

New Albany Schools
Board Policy JGHRD - Child Nutrition Charge Policy

FNS Instruction 796-2 (Rev. 3) lists bad debts as a non-allowable expenditure of Federal Funds. Therefore, losses or meals charged cannot be paid with Child Nutrition Funds.

In accordance with the recommendation of the charging of meals by the Mississippi State Department of Education, the New Albany School District shall comply with the regulation as follows:

A. Adults are not allowed to charge meals.

B. Students may charge meals as follows:

- Charging a reimbursable meal will result in a negative balance on the student's account until funds have been added to the student's account.
- Students with a zero or negative balance will not be allowed to purchase a second meal or a la carte items until the student's account is in good standing.
- When a student brings money, that money will first be applied to the purchase of a reimbursable meal; any remainder money will then be applied to negative balances on the student's account.

C. Negative account balances will be carried out as follows:

- Daily charge notes will be sent home with students who have a negative account balance from the cafeteria manager.
- Daily calls and/or emails will be sent to parent(s)/guardian(s) Monday through Friday whose child has a negative account balance from the Child Nutrition Department

D. Failure to bring the account into good standing within thirty (30) days will result in:

- Further investigation by school counselors and/or principals.
- Notification to appropriate state agencies.
- At the end of each school year negative balances will be added to individual student fees for payment.

Approved: 6/29/17